

PERSON SPECIFICATION

JOB TITLE: Learning Support Assistant **DEPARTMENT:** Education

GRADE:

POST NO:

PREPARED BY:

DATE:

E = ESSENTIAL		SOURCE OF EVIDENCE - APPLICATION = A	
D = DESIRABLE		TEST = T	
		INTERVIEW = I	
	1. EXPERIENCE, direct work experience, other relevant experience.	W =	
E	A range of experience working in a school environment.		A/I
E	Clerical / Administrative duties.		A/I
			A/I
	2. KNOWLEDGE, without which the job cannot be done effectively.	W =	
E	Policies and practices of schools.		A/I/T
E	Understanding of National Curriculum.		A/I/T
E	Basic understanding of child development.		A/I
			A/I
	3. SKILLS & ABILITIES, Essential/Capable of doing, Desirable/Able to train.	W =	
E	ICT Technology.		A/I
			A/I
	4. QUALIFICATIONS, TRAINING & EDUCATION, also identify training to be given.	W =	
E	NVQ Level 2 or equivalent.		A/I
E	First Aid Certificate or equivalent.		A/I
E	National Strategy Training.		A/I
D	English and Maths GCSE Grade C or above or equivalent.		A/I
	5. PERSONALITY, SOCIAL SKILLS, Relationships, thinking style, disposition.	W =	
E	Good relationship with pupils – acting as a role model.		A/I
E	Good team player.		A/I
			A/I
	6. OTHER FACTORS, Physical, Mobility, Availability, Conditions, etc.	W =	A/I
	CONTRA INDICATIONS, if any	W =	
			A/I