



## Isle of Wight EY Setting/School/College SEND OFFER



<b>Name of EY Setting/School/College</b> Haylands Preschool <b>Address</b> Bettesworth Road, Ryde, Isle of Wight. PO33 3HA <b>Telephone No.</b> 01983 617568	<b>Website Address</b> <a href="https://www.haylands.iow.sch.uk/about-us/key-information/haylands-preschool/">https://www.haylands.iow.sch.uk/about-us/key-information/haylands-preschool/</a>
<b>Type of EY Setting/school/College</b>	<b>EY Setting</b>
<b>Specialist provision on site</b>	<b>No</b>

All Isle of Wight providers will use their best endeavours and adopt a similar approach to meeting the needs of pupils with Special Educational Needs. Schools are supported by the Local Authority to ensure that all pupils, regardless of their specific needs, make the best possible progress in school. All schools are supported to be as proactive and inclusive as possible, with the needs of pupils with a Special Educational Need/s being met in a mainstream setting wherever possible, where families want this to happen.

### Admissions

Children and young people, with SEND are allocated places in two separate & distinct ways:

Those children and young people with Statements/Education Health and Care Plans have a separate admissions procedure overseen by the IW SEND Assessment and Review team.

Those children and young people who have SEND but do not have an Education, Health and Care Plan, are admitted via the normal school admissions criteria.

Detailed information and guidance of how to apply for a place at an Isle of Wight School both if your child/young person has statement of special educational needs/Education Health Care Plan, or if he/she has special needs but does not have a statement Educational Health Care Plan, can be found on the following links:

[Links to Admissions and SEND Assessment Teams here \\* See Warwick](#)

**PEOPLE WHO SUPPORT CHILDREN WITH SPECIAL EDUCATIONAL NEEDS/ DIFFICULTIES WITH LEARNING  
IN THIS SCHOOL:**

Setting/School/College Based Information	Staff	Summary of Responsibilities
1.a) Who are the best people to talk to in Haylands Pre-School about my child’s development needs?	Your child’s key worker; Ms E Moore,	Once your child has settled into preschool, they will be a designated key worker based on relationships created. Your child’s key worker is responsible for meeting the individual needs of their key children and will be the main point of contact for your family and supporting your child through their learning by planning for their individual needs and providing activities and experiences for them based on their interests. When your child first starts at Haylands Preschool, they will be given an ‘All About Me’ booklet, which is to be filled in by the parents/carers This is a vital document for the staff as it gives them information about the individual child.
1.b) Who are the best people to talk to in Haylands Pre-School about my child’s/young person’s difficulties with learning/ Special Educational Needs/Disabilities (SEND)?	Ms Emily-Jane Moore – Manager & SENCO at preschool and the school SENCO	Ms Moore and the school SENCO communicate with each other regularly and will support you and your child throughout their journey at Haylands preschool. Ms Moore is responsible for liaising with pre-school staff to monitor a child’s progress within the setting, liaising with external agencies and provide further intervention if required. The school SENCO is based in our attached primary school and is responsible for the preschools overall SEND and inclusion. They liaise with Ms Moore on a weekly basis to make referrals to the necessary external agencies, arrange and attend meetings and offer full support to the

children and their families. Staff attend regular training to ensure they keep updated with current legislation and excellent practise.
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**HOW COULD MY CHILD GET HELP IN THE EY SETTING? :**

Children and young people in Haylands Preschool will get support that is specific to their individual needs. This may be all provided by one or a number of people/agencies or may involve:

- Staff in our Preschool setting or staff from our Primary School
- Staff who will visit the EY setting from the Local Authority central services such as the ASD Outreach Team or Sensory Service (for students with a hearing or visual need)
- Staff who visit from outside agencies such as the Speech and Language therapy (SALT) Service and NHS.

	Types of support provided also showing the stage of the SEN Code of Practice children will be at when receiving this input	What would this mean for your child?	Who can get this kind of support?
2. What are the different types of support available for children and young people with SEND in Haylands Pre-School?	Attention Bucket groups	Bucket group aims to support children’s attention and listening skills. It was developed for specific needs by ginadavis.co.uk but provides benefits for all child of preschool age aiding behaviour for listening.	All children
	Speech and Language support	Children who require additional support in regards to their speech and language development may be visited at our setting by the speech and language therapist (NHS). Where individual plans are developed, Haylands pre-	All children with speech and language difficulties.

		school will then implement the advice with the individual child in at the setting. Plans will encourage parental engagement.	
	Visual aids, visual timetable and now/next	All staff at Haylands Preschool have visual aid cards to support children with their understanding. We use a visual timetable with all children so that they can recognise the routine for the day. If required on an individual basis, we will use a shorter visual timetable (AM/PM). Now/Next is an appropriate tool for children who require the daily routine to be broken down into smaller, more achievable tasks.	All children
	Makaton	Staff members at Haylands Pre-School use Makaton throughout the day to support children with hearing impairments and language delay.	All children
	Family Liaison	Our family Liaison Officer can provide help and advice to your family, which may include advice about finance, housing, family relationships, parenting and respite. They can be contacted through the main school number: 01983563372 or via email: flo@haylands.iow.sch.uk.	All parents
	, Special Needs Co-ordinator	The school SENCO can provide help and advice on the specific educational needs of your child. They can be contacted through the main school number: 01983563372 or via email: senco@haylands.iow.sch.uk.	All parents
3. How can I let Haylands Pre-School know I am concerned about the progress of my child/young person in school?	At Haylands Pre-School, we are a warm and welcoming team. At drop off and collection time, we limit the amount of parents/carers that can come into the setting at one time because the benefits are that this allows parents/carers the time for an informal chat with the preschool team. We can pre-arrange a meeting with your child's key person and Ms Moore after school to ensure quality time is taken to listen to parents.		

	As well as informal chats, we arrange parent consultations throughout our academic year, where we will discuss your child's progress and ask if you have any concerns regarding your child.	
4. How will Haylands Pre-School let me know if they have any concerns about my child/young person?	At Haylands Pre-School, we regularly assess the children and share this information with parents/carers at parent consultations, should we have any concerns prior to this, and we will arrange a meeting with the parents/carers to discuss these concerns and look at the possible ways to support the child.	
5. How is extra support allocated to children and how do they move between the different levels?	There are many ways in which extra support can be allocated to your child. Support is based first on careful observations of your child in the setting, then collaborative meetings with parents and further seeking advice from outside agencies. Your child may require an individual health care plan, an individual behaviour plan, specific risk assessment or special needs provision map. These will be made with the parents at all levels and be overseen or written by The school SENCO Sometimes, children have significant special needs and will require a full assessment by the local authority in the form of an Educational Health Care Plan (EHCP).	
6. What specialist services are available at or accessed by Haylands Pre-School?	A. Directly funded by the school	<ul style="list-style-type: none"> <li>▪ Staff attend regular training courses to update their knowledge.</li> <li>▪ Access to Early Years Advisers</li> </ul>
	B. Paid for centrally by the Local Authority but delivered in school	<ul style="list-style-type: none"> <li>▪ Access to SEND support, advice and guidance</li> </ul>
	C. Provided and paid for by the Health Service but delivered in school	<ul style="list-style-type: none"> <li>▪ Speech and Language Therapy services</li> <li>▪ Physiotherapy</li> <li>▪ Occupational Health</li> <li>▪ Health Visitor</li> <li>▪ Any other NHS specialist service provided for the child.</li> </ul>
7. How are staff in Haylands Pre-School supported to work with children & young people with an SEND?	Staff at Haylands Pre-School are supported by Ms Moore, (the manager) and the school SENCO to provide the best possible outcomes for all children. Staff have regular supervision meetings with the manager where any training needs are discussed. Ms Moore is supported by the school SENCO, the Head teacher and the Early Years SEND advisor.	

<p>a) What training have the staff supporting children with SEND had or have available?</p>	<p>Staff at Haylands Pre-School, they have attended a wide variety of training including:</p> <ul style="list-style-type: none"> <li>▪ SENDCO training</li> <li>▪ Paediatric first aid</li> <li>▪ Safeguarding</li> <li>▪ Autism Awareness</li> <li>▪ Language Enrichment Group training</li> <li>▪ Attention and listening</li> <li>▪ Early Childhood Enrichment</li> <li>▪ Behaviour and communication</li> <li>▪ Makaton</li> <li>▪ PECS</li> </ul>
<p>8. How will activities/teaching be adapted for my child/young person with learning needs?</p> <p>a). How will the curriculum be matched to my child's needs?</p> <p>b) How will I know how my child is doing and how will you help me to support my child's learning?</p>	<p>The experiences on offer, including both adult-led activities and child-initiated play, will be differentiated according to the needs and interests of each individual child. We use different ways of communicating with the children on a daily basis, as well as spoken language, we use visual timetables, now/next (if appropriate) and Makaton.</p> <p>a) Staff at Haylands Pre-School have a good understanding of child development, the child's key person will have a good understanding about their individual children, their needs and interests and they will plan and differentiate accordingly for this</p> <p>b) We aim to keep parents/carers informed every step of the way and work in partnership with you, to give your child the best support possible. Progress will be discussed as often as possible which will include daily feedback. An individual action plan will be created so that tasks and activities can be discussed and mirrored at home.</p>

	<p>Parents/carers can view their child’s online learning journal and are encouraged to include their own experiences on a regular basis.</p>
<p>9. How will Haylands Pre-School measure the progress of my child/young person?</p>	<p>Your child’s key person will record observations of your child daily towards assessing your child. This will be shared with you during parent consultations meetings, assessments of children with SEN are usually made using the Early Years Foundation Stage Small Steps document. Further ideas will be discussed with parents and outside professionals if needed.</p>
<p>10. What is the pastoral, medical and social support available in Haylands Pre-School?</p> <p>a) What support will there be for my child/young person’s overall wellbeing?</p> <p>b) What support is there for behaviour, avoiding exclusion and increasing attendance?</p> <p>c) What approaches are used in Haylands Pre-School to manage behaviour?</p>	<p>At Haylands Pre-School, we aim to provide the best possible care for all children, we value the ethos of cultural capital and strive to ‘enhance the experience and opportunities available to all children’ (p31 Ofsted Early Years Inspection Handbook 2019). All staff at Haylands Pre-School are DBS checked, paediatric first aid trained and have regular safeguarding training as we understand the importance of a safe and secure environment for the children. We are an allergy aware pre-school and encourage healthy eating.</p> <p>a) Each child has an allocated key person who is responsible for each child’s overall wellbeing at all times in the setting, we work in partnership with parents/carers and outside agencies to ensure all support needed is accessed for the individual child.</p> <p>b) We have a range of policies that reflect our practise at Haylands Pre-School, these are available on the Haylands Primary School website. We would rarely exclude a child, and only using the local authority agreed processes to keep children safe. In regards to attendance, we ask that parents/carers contact us to inform of their child’s absence. If we have not been informed, we will contact parents/carers to find out this information as it is recorded as part of our safeguarding policy.</p>

	<p>c) Staff at Haylands Pre-School are always modelling positive behaviours. We address unwanted behaviour using the agreed and consistently applied initial intervention approach; this means the behaviour is dealt with immediately. If the unwanted behaviour continues, the key person and manager will discuss this with the parents/ carers, we will then all contribute to an appropriate plan of action, which will be reviewed on a regular basis.</p> <p>We aim to support children to learn about boundaries and what is right and wrong, throughout our day, we provide opportunities for children to develop skills such as sharing, taking turns, being polite and considerate towards others.</p>
<p>11. What support does Haylands Pre-School have for me as a parent of child/young person with a SEND?</p> <p>a) How are young people with SEND currently involved in their education at your setting</p>	<p>At Haylands Pre-School, we work with families to support children with SEND, a caring and professional approach is used at all times. We give detailed daily feedback to support the parents/carers of the child. The staff at Haylands Pre-School, have a wealth of information that we are happy to share with parents/carers, including signposting to the other services that are available and may be of help to them, and we can make these referrals if necessary. Also at our setting, we have a noticeboard, where parents/carers can find leaflets and posters, which may be of use. The manager and SENDCo are available to give advice, and will make an appointment for you at the earliest opportunity.</p> <p>a) We encourage all children to be involved in their education, throughout our daily routine. We look at our children's interests and plan experiences for them around this. Our setting encourages free flow play, which enables the children to pick the activities and experiences that they'd like to join in with. We reflect daily on what the children enjoyed playing with, and about their interests. We ensure that all children have the opportunity to select their activities, using visual cues and a choice board if necessary.</p>

<p>12. How does Haylands Pre-School manage the administration of medicines?</p>	<p>At Haylands Pre-School, parent/carers sign medication forms to give staff permission to administer medication, we document medications and ensure that a qualified first aider checks and administers medication. This is witnessed by another staff member and signed by parent/carer. Medications are stored away in accordance to the prescription label, we currently only administer medication prescribed by a health professional. To administer emergency medication i.e. epi-pens, appropriate training will be undertaken by the NHS.</p>
<p>13. How accessible is Haylands Pre-School? (including after school clubs and school trips)</p>	<p>Haylands Pre-School is attached to Haylands Primary School. Access to the car park is limited but if you require assistance, you can apply for a parking request form, this will be reviewed by the Head teacher and depending on circumstances will be approved. The pathway to Haylands Pre-School is wide and spacious, upon entering the premises, the entrance hall is also spacious. Our building has an accessible toilet. Haylands Pre-School setting is all on one level and if visiting our attached primary school, we have access to a lift if necessary.</p> <p>We are an inclusive setting and ensure all children are offered the same opportunity. We offer all activities adapted to suit the child's individual needs.</p>
<p>14. How will Haylands Pre-School support my child/young person when they are leaving? OR moving to another Year?</p>	<p>We aim to support children with all transitions. If a child is moving to another setting, we ensure we send all of the appropriate paperwork. We await a call from the child's new key person at the new setting; the former key person will then discuss the child and their progress, if we don't receive a call from the new setting, we will contact them and offer this information.</p> <p>Haylands Pre-School is part of Haylands Primary School and our building is situated within the grounds of the primary school. Working alongside the school SENCO who is based in the primary school, they are aware of children within our setting who have SEND as she supports us throughout, this enables the school to prepare for the children when transitioning on to the main school building. All children use the attached primary school's facilities on a weekly basis, which enables each child to become familiar with the new environment and all pre-school leavers take part in a transition visit, usually starting in the spring term. Ms Moore regularly meets with the Reception team, discussing planning, link up events and transition events and visits, giving the teachers the opportunity to identify the support each child will need within school-especially those children that have an SEND.</p> <p>We invite teachers from our transitioning schools to come and visit the children and have a discussion with the child's key person regarding their progress and their current interests.</p>

<p>15. Where can I get further information about services for my child/young person?</p>	<p>Further information about <b>Haylands Pre-School</b> can be found at <a href="https://www.haylands.iow.sch.uk/about-us/key-information/haylands-preschool/">https://www.haylands.iow.sch.uk/about-us/key-information/haylands-preschool/</a> or contacting via email at <a href="mailto:preschool@haylands.iow.sch.uk">preschool@haylands.iow.sch.uk</a> or phone on (01983) 617568</p> <p><b>Local Offers</b> can be found at <a href="http://www.iow.gov.uk/localoffer">www.iow.gov.uk/localoffer</a></p> <p><b>FIZ</b> can provide families with children and young people (up to 25 years old) with additional needs, learning difficulties or disabilities information on activities, events, news and issues that are relevant to their needs. Contact Number: 01983 821999.</p> <p><b>Special Educational Needs and Information Advice Service (SEND IASS)</b>. This service offers an impartial, confidential service to parents and carers of children and young people with SEN and disability. <a href="http://iowsendiass.co.uk/">http://iowsendiass.co.uk/</a></p>
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