

Settling in pre-school policy

Statement of Intent

We want children to feel safe, stimulated and happy at Haylands Puddleducks Pre-school and to feel secure and comfortable with staff. We also want parents to have confidence in both their children's well being and their role as active partners with the pre-school.

Aims

We aim to make the pre-school a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families

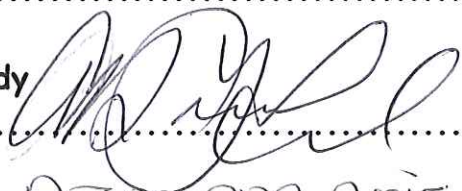
EYFS key themes and commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Development
1.1 Child Development 1.2 Inclusive Practice 1.3 Keeping Safe 1.4 Health and well-being	2.1 Respecting Each Other 2.2 Parents as partners 2.3 Supporting Learning 2.4 Key Person	3.1 Observation, Assessment and Planning 3.2 Supporting Every Child 3.3 The Learning Environment 3.4 The Wider Context	4.1 Play and Exploration 4.2 Active Learning 4.3 Creativity and Critical Thinking 4.4 Areas of Learning and Development

Methods

- Before a child starts to attend the pre-school, we use a variety of ways to provide his/her parents with information. These include written information (including our prospectus and policies), displays about pre-school activities, an Open Day and individual meetings with parents.
- During the half-term before a child is enrolled, we provide opportunities for the child and his/her parents to visit the pre-school.
- When a child starts to attend, we work with his/her parents to decide on the best way to help the child to settle into pre-school.
- We allocate key persons to each child and his/her family shortly after the child begins pre-school.
- We use pre-start visits and the first session at which a child attends to explain and complete with his/her parents the child's registration records.

- Within the first half term of starting we discuss and work with the child's parents to create their learning journey and starting points.

Manager of Pre-school Signed..... R. Mellis
Date..... 16.12.15
Governing Body Signed..... 
Date..... 16th DECEMBER 2015
Next Review Date October 2016